

**Knoxville Area Association of REALTORS®
APPLICATION FOR MLS ADMINISTRATIVE MEMBERSHIP**

I hereby make application for MLS Administrative Membership in the Multiple Listing Service of the Knoxville Area Association of REALTORS®. In the event I am admitted to membership, I agree to abide by the MLS Rules and Regulations and Policies of the Knoxville Area Association of REALTORS®. I understand that my access to the MLS is contingent upon my abiding by these rules, regulations and policies, my continued employment with an MLS Participant or a REALTOR® licensed with an MLS Participant and my direct supervision by my employer. I hereby submit the following information for your consideration:

Name of Applicant _____

E-Mail _____

Name of Firm _____ Phone _____ Fax _____

Address _____ City _____ State _____ Zip _____

I am applying for Administrative Membership because I am (check one):

A licensed Personal Assistant, have signed an MLS Waiver, employed by: _____
(Name of REALTOR® Employer)

If licensed, do you belong to any other board/association of REALTORS®? If so, please list:

Board/Association(s): _____

If Licensed, what is your license number? _____

An unlicensed Personal Assistant employed by: _____
(Name of REALTOR® Employer)

An office administrator or secretary employed by: _____
(Name of MLS Participant Employer)

The Administrative Fee is \$150.00 per year, prorated monthly due and payable at time of application. Contact the Association for current amount due and mail application and fee to:

Knoxville Area Association of REALTORS®, 609Weisgarber Road, Knoxville, TN 37919

Signature of Applicant

Date

The Broker Participant will be billed directly for the Annual MLS Fees for administrative users at the same time as the annual MLS billing and will notify the MLS immediately of any change in the status of said administrative user.

Signature of MLS Participant (Broker)